

Benefits of Providing a Technical Lecture to the IEEE PELS, Long Island Section:

- Network with Long Island engineers, academics, technicians and industry managers while enjoying pizza and soda.
- Familiarize Long Islanders with your company, your products and services.
- Long term publicity as the lecture viewgraphs are published on the IEEE LI website.
- Venue, registration and refreshments are all provided at no cost.

Lecture Guidelines:

- The lecture should last 60-90 minutes with questions.
- The lecture must be at least 80 to 90% technical and of interest to power electronics engineers.
- Viewgraphs in Power Point are preferred, but PDF is also OK.
- Viewgraphs are posted on the IEEE Long Island website after the lecture.
- Registration is done online, so we will have a very good idea of who and how many are attending well in advance.
- The IEEE will provide the refreshments, the registration and the promotion.
- We will provide a host computer (Windows OS), remote control and overhead projector.
- A table will be made available for setting up demonstration hardware and/or literature.
- Meeting date is flexible, but Tuesday, Wednesday or Thursday evenings are preferred. No meetings are scheduled during July or August.
- Meetings take place at a TBD venue on Long Island.
- Typically, about 30-60 attend.
- Dress is business casual - collared shirt (polo or dress) – tie/suit is not necessary.
- For reference, please review past lectures listed on the IEEE LI PELS page, www.ieee.li/pels
- Schedule of the evening:
 - You should arrive at 5:00 PM the day of the lecture.
 - 5:00 to 6:00 PM: Set up
 - 6:00 to 6:30 PM: Guest arrival, networking, pizza and soda
 - 6:30 to 6:40 PM: Introduction
 - 6:40 to 7:45 PM: Your lecture

Take the First Step Today:

- Email the speaker contact information, speaker bio, abstract and lecture viewgraphs to pels@ieee.li. Once the material is approved we can set a date.
- If you don't have a lecture available yet but are interested, email the speaker bio, abstract and lecture outline to pels@ieee.li and we'll work with you.

Thank you for your interest in the Power Electronics Society of the IEEE LI Section!

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